



BATH PRESERVATION TRUST

Job Description

Post:	Learning & Engagement Assistant, based at No. 1 Royal Crescent, working across all sites and in primary school settings
Terms:	Part-time, 3 days a week (21 hrs)
Salary:	£11,700 pro rata (£19,500 FTE)
DBS:	BPT is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. This post is subject to a DBS check if your application is successful
Reporting to:	Learning and Engagement Officer
Purpose of role:	<p>To support the BPT mission to provide educational resources that focus on the architectural, cultural and historic importance of the city, through its museums and elsewhere.</p> <p>To support the delivery of the Primary learning programme (for EYFS and Key Stages 1 and 2) and family learning across the BPT museums.</p>

BPT, as part of its commitment to heritage learning, is looking for an innovative, professional and enthusiastic Learning and Engagement Assistant to help deliver our Primary learning programme and support our aim for the Bath Preservation Trust Museums to engage with everyone and provide inspiration, learning and enjoyment for all.

BPT is an amenity charity set up in 1934 to protect and preserve the historic environment of the World Heritage City of Bath and its setting, and to provide educational resources, including through the provision of museums. BPT now runs four well-established museums in the City, each telling a unique story about aspects of the city and its social life: No 1 Royal Crescent, the Museum of Bath Architecture (MoBA), the Herschel Museum of Astronomy and Beckford's Tower.

The main activities and responsibilities of the role are described below. This is not intended to be an exhaustive list but a guide to the main priorities. The post holder may be required to undertake other duties and responsibilities compatible with the overall scope of the post.



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Key responsibilities

1) Learning & Engagement

To deliver innovative learning and engagement programmes that capture learning opportunities across all sites and beyond BPT's walls:

a) schools

- Deliver a formal learning programme for EYFS and Key Stages 1 & 2 across BPT museums
- Deliver outreach opportunities for Primary schools
- Evaluate all primary school activity using surveys and other techniques provided

b) families

- Deliver the family learning programme across BPT museums and partner venues
- Evaluate all family activity using surveys and other techniques provided

2) General

- Attend staff meetings
- Liaise with all BPT Museum staff to ensure effective communication of learning and engagement activity
- Alarms/Security/Health and safety as applicable with the support of the Facilities Manager



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Person specification

Essential

- Experience in a museum or classroom setting
- Understanding of EYFS and Key Stages 1 & 2 National Curriculum content and creative learning approaches
- Interest in the principles of formal (Key Stages 1 & 2) and informal (family) learning in heritage settings
- Confidence to lead and present workshops and activities to small and large groups
- Ability to work imaginatively
- Ability to work collaboratively and build professional relationships
- Excellent organisational and planning skills
- Experience of working with or being a volunteer
- Understanding of evaluation methods for learning

Desirable

- Interest in and knowledge of history, particularly the Georgian period
- Experience of delivering workshops in a museum setting

Other

This role also involves:

- Some physical elements such as moving learning equipment and materials
- Lone working
- A willingness to travel to deliver outreach work is required